Diana Hynek 07/02/2004
Departmental Paperwork Clearance Officer
Office of the Chief Information Officer
14th and Constitution Ave. NW.

Room 6625

Washington, DC 20230

In accordance with the Paperwork Reduction Act, OMB has taken the following action on your request for approval of a new information collection received on 06/02/2004.

TITLE: Natural Resource Damage Assessment Restoration

Project Information Sheet

AGENCY FORM NUMBER(S): None

ACTION : APPROVED WITHOUT CHANGE

OMB NO.: 0648-0497

EXPIRATION DATE: 07/31/2007

BURDEN:	RESPONSES	HOURS	COSTS(\$,000)
Previous	0	0	0
New	165	55	0
Difference	165	55	0
Program Chang	e	55	0
Adjustment		0	0

TERMS OF CLEARANCE: None

OMB Authorizing Official Title

Donald R. Arbuckle Deputy Administrator, Office of

Information and Regulatory Affairs

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's

Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503. 1. Agency/Subagency originating request 2. OMB control number b. [] None 3. Type of information collection (*check one*) Type of review requested (check one) Regular submission a. [b. [Emergency - Approval requested by ____ a. [] New Collection Delegated b. [] Revision of a currently approved collection c. [] Extension of a currently approved collection 5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? [] Yes [] No d. [] Reinstatement, without change, of a previously approved collection for which approval has expired e. [] Reinstatement, with change, of a previously approved collection for which approval has expired 6. Requested expiration date f. [] Existing collection in use without an OMB control number a. [] Three years from approval date b. [] Other Specify: For b-f, note Item A2 of Supporting Statement instructions 7. Title 8. Agency form number(s) (if applicable) 9. Keywords 10. Abstract 11. Affected public (Mark primary with "P" and all others that apply with "x") 12. Obligation to respond (check one) a. __Individuals or households d. ___Farms
b. __Business or other for-profite. ___Federal Government] Voluntary Business or other for-profite. Federal Government

Not-for-profit institutions f. State, Local or Tribal Government Required to obtain or retain benefits 1 Mandatory 13. Annual recordkeeping and reporting burden 14. Annual reporting and recordkeeping cost burden (in thousands of a. Number of respondents b. Total annual responses a. Total annualized capital/startup costs 1. Percentage of these responses b. Total annual costs (O&M) collected electronically c. Total annualized cost requested c. Total annual hours requested d. Current OMB inventory d. Current OMB inventory e. Difference e. Difference f. Explanation of difference f. Explanation of difference 1. Program change 1. Program change 2. Adjustment 2. Adjustment 16. Frequency of recordkeeping or reporting (check all that apply) 15. Purpose of information collection (Mark primary with "P" and all others that apply with "X") a. [] Recordkeeping b. [] Third party disclosure] Reporting a. ___ Application for benefits Program planning or management 1. [] On occasion 2. [] Weekly Program evaluation f. Research 3. [] Monthly General purpose statistics g. Regulatory or compliance 4. [] Quarterly 5. [] Semi-annually 6. [] Annually 7. [] Biennially 8. [] Other (describe) 18. Agency Contact (person who can best answer questions regarding 17. Statistical methods Does this information collection employ statistical methods the content of this submission) [] Yes [] No Phone:

OMB 83-I 10/95

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee Date

OMB 83-I 10/95

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)				
Signature	Date			
Signature of NOAA Clearance Officer				
Signature	Date			

SUPPORTING STATEMENT NATURAL RESOURCE DAMAGE ASSESSMENT RESTORATION PROJECT INFORMATION SHEET

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary.

The purpose of the collection of this information is to assist state and federal Natural Resource Trustees in more efficiently carrying out the restoration planning phase of Natural Resource Damage Assessments (NRDA). Currently, when a release or substantial threat of release of oil occurs and a NRDA is conducted, state and federal Natural Resource Trustees carry out three phases: pre-assessment, restoration planning, and restoration implementation. Traditionally, the restoration planning phase is time consuming and expensive because Trustees must contact numerous governmental agencies, as well as private groups and non-government organizations, to develop a list of restoration project alternatives for each incident; a requirement before selecting a suitable project(s) to compensate the public and environment for lost services and resources. This information sheet will facilitate the collection of information on a continual basis; thereby markedly shortening the time needed to generate a list of restoration alternatives following each incident. By reducing the time needed to conduct the restoration planning phase of a NRDA, the entire NRDA process becomes more efficient and habitat restoration projects will be implemented sooner for more benefit to the public and the environment.

2. Explain how, by whom, how frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.

The purpose of the Natural Resource Damage Assessment Restoration Project Information Sheet is to collect information on existing, planned, or proposed habitat restoration projects in a localized region. NOAA staff and other federal and state agencies to occupy a database on an on-going basis will use the information collected. Following the release or substantial threat of release of oil (hereafter referred to as incident), NOAA staff and other state and federal agencies may query the database to identify potential restoration projects suitable for compensating the public and environment for the loss of services and/ or resources as a result of the incident. Nonprofit organizations and members of the public may also make queries for potential projects. The frequency of queries by agencies, organizations, and the general public will depend on the number of incidents or interest in habitat restoration.

Portions of the information collected will be disseminated to the public or used to support publicly disseminated information. NOAA Fisheries will retain control over the information and safeguard it from improper access, modification, and destruction, consistent with NOAA standards for confidentiality, privacy, and electronic information. The information collection is designed to yield information that meets all applicable information quality guidelines. Prior to dissemination, the information will be subjected to quality control measures and a predissemination review pursuant to Section 515 of Public Law 106-554.

The information collection by the Natural Resource Damage Assessment Restoration Project Information Sheet will consist of:

- (a) Contact Information Basic details necessary to identify and contact project managers such as name, title, address, organization, city, state, zip code, phone and fax numbers, e-mail, and URL for Web sites.
- (b) General Information Basic project information such as the project title, details on the physical location of the project site including Parish/ County and watershed, latitude and longitude.
- (c) Habitat Types Respondents have the opportunity to indicate the habitat type(s) to potentially restore as well as the method of restoration (creation, enhancement, protection, etc.), number of acres restored (by acres created, re-established, or rehabilitated) and benefited (acres enhanced or protected) for each habitat type.
- (d) Project Status Basic information indicating whether certain phases of the project, such as planning/design/permitting, are either funded or completed.
- (e) Description and Benefits A detailed description of the project with background about the site as well as other potential benefits.
- (f) Project Partners details on support (e.g. planning, funding, technical assistance) provided by other organizations including partner name, contact information, and involvement.

3. <u>Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.</u>

The Natural Resource Damage Assessment Restoration Project Information Sheet will be provided to government agencies, private organizations, non-government organizations, and the general public as a hard copy and will also be available from the internet at http://www.darp.noaa.gov/national. It may be developed on a personal computer (if desired); however, while electronic submission of the information is allowed, it is not required. The Natural Resource Damage Assessment Restoration Project Information Sheet will be available as a fill form that can be saved and used to produce subsequent project submissions.

4. Describe efforts to identify duplication.

There are no other collections that gather similar information. No duplication of effort exists with other Federal Government information collection efforts.

5. <u>If the collection of information involves small businesses or other small entities, describe</u> the methods used to minimize burden.

The information to be collected is very basic in its nature and should not be a hardship or burden for small entities to produce. Separate requirements based on their size have not been developed.

6. <u>Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.</u>

The state and federal natural resource trustees feel that this information is critical in order to pursue cost-effective planning and implementation of restoration projects.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

The proposed collection of information will be conducted in a manner that is consistent with OMB guidelines.

8. Provide a copy of the PRA Federal Register notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

A *Federal Register* notice (attached) solicited public comment on this information collection. No comments were received. Consultations with interested and affected persons are an integral part of this information collection, and were accomplished by discussion with a representative cross section of intended submitters to explain and clarify the information needed. Future consultations will be held with groups, agencies, persons, etc., on an irregular basis as necessary to ensure they understand these information requests.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

No payment, gifts, or other remuneration will be provided.

10. <u>Describe any assurance of confidentiality provided to respondents and the basis for</u> assurance in statute, regulation, or agency policy.

The information collection does not request any proprietary or confidential information. No confidentiality is provided.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

No questions of a sensitive nature are asked.

12. Provide an estimate in hours of the burden of the collection of information.

It is estimated that approximately 33 respondents will annually submit completed Natural Resource Damage Assessment Restoration Project Information Sheets with each respondent

submitting an average of 5. It is estimated that approximately 165 annual responses will be received. At an estimated response time of 20 minutes each, this yields an estimate of 55 burden hours. Estimated total burden hours and costs for this collection will be 55 hours and \$945 (based on an average hourly wage of \$17.18 [U.S. Dept. of Labor, 2003]), respectively. However, it should be noted that the restoration project information collected is intended to provide information to restoration practitioners throughout the areas of collection, including those submitting the data. Therefore, the burden of data collection is expected to be offset (and in some cases exceeded) by the benefits accrued to restoration practitioners from having access to project information.

U.S. Department of Labor – Bureau of Labor Statistics. 2003. National Compensation Survey: Occupational Wages in the United States, July 2002. Summary 03-02 http://www.bls.gov/ncs/ocs/sp/ncbl0539.pdf

13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection (excluding the value of the burden hours in #12 above).

If the information is submitted via electronic mail, this collection will incur no cost burden on respondents beyond the costs of response time (assuming respondents have a computer). If respondents opt to mail the information, they will incur the cost of standard postage at \$0.37 per envelope if sent separately. If all responses were mailed separately, the maximum cost burden incurred would total approximately \$60 annually for a total cost burden of \$180. If respondents opt to fax the information, they will incur the cost of a toll call, which varies depending on the carrier. Assuming a cost of \$1 per faxed page, the maximum cost to the respondents using this method of submittal would be \$165 annually for a total cost burden of \$495. It is assumed that most respondents will choose to email or mail the information rather than fax it since there are no time constraints on submittals.

14. Provide estimates of annualized cost to the Federal government.

It is estimated that screening the submitted projects will require 2 weeks of a federal employees' time. The total estimated cost is \$2500.

15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB 83-I.

This is a proposed new information collection.

16. For collections whose results will be published, outline the plans for tabulation and publication.

All data collected will be summarized and available either in table format and/ or on the internet.

17. <u>If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.</u>

Not applicable. The OMB number and expiration number will be displayed on each of the forms.

18. Explain each exception to the certification statement identified in Item 19 of the $\underline{OMB~83\text{-}I}.$

There are no exceptions.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

This collection does not employ statistical methods.

OMB Control #
Expires

Paperwork Reduction Act Information

Natural Resource Damage Assessment Restoration Project Information Sheet

Responses to this collection are voluntary. Collection of restoration project information will be undertaken in order to provide information to Natural Resource Trustees to develop potential restoration alternatives for natural resource injuries and service losses requiring restoration during the restoration planning phase of the Natural Resource Damage Assessment (NRDA) process. Public reporting burden for this collection of information is estimated to average 20 minutes including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to the NOAA Fisheries Office of Habitat Conservation, Restoration Division, LSU/LBTC, South Stadium Drive, Baton Rouge, LA 70803.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

The identity of respondents will not remain confidential. The information collected will be reviewed for compliance with the NOAA Section 515 Guidelines established in response to the Treasury and General Government Appropriations Act, and certified before dissemination.

NATURAL RESOURCE DAMAGE ASSESSMENT RESTORATION PROJECT INFORMATION SHEET

Organization:						Project Name	:			
Organization Web Pa	age:				Project Location:					
Contact Name:					Parish (in LA) or County & Watershed:					
Contact Title:	-					Latitude/Long	gitude:			
Contact Address:										
Contact Phone:			Contact Fa	ıv.		Contact E-Ma	;ı.			
Contact I none.			Contact Fa	ix.		Contact E-Ma	11.			
Restoration Activit	Restoration Activity									
Resource/Habitat/Serv	vice _ M	arine/Estuarine	Wetland Fr	eshwater Wetland	Reef	☐ Biological (Fish	, Birds, W	ildlife) 🗖 Uplar	nd Recreational	
Restoration Result	□ Cı	eation Rel	nabilitation	Enhancement Pr	otectio	on 🗆	Projec	et Size:	Affected Area:	
.										
Project Status (ple	ase provide			-	ıble)	A 3 3 1 1 3 3 7	4			
Activity		Funded?		Completed?		Additional No	otes			
Planning/Design/Permi		□ Yes □ I		□ Yes □ No □						
Property or Resource A	equisition:	□ Yes □ 1		□ Yes □ No □						
Construction:		□ Yes □ I		□ Yes □ No □						
Maintenance and Future		□ Yes □ I		□ Yes □ No □						
Future Construction &	Ť	□ Yes □ I		□ Yes □ No □						
Restoration Monitoring		□ Yes □ I		□ Yes □ No □						
Conservation Servitude	e/Easement			□ Yes □ No □						
Other ():		□ Yes □ !	No □ n/a	□ Yes □ No □	n/a					
Restoration Descr	ription an	d Benefits	s							
	,									
Project Partners										
_	Contact In	formation	Project In	volvement						
g			-J-20 III							

NATURAL RESOURCE DAMAGE ASSESSMENT RESTORATION PROJECT INFORMATION SHEET

Guidelines for Completion

Please complete all of the information requested with the best information that you have available. Limited attachments are acceptable if they are necessary to adequately describe the project, however every effort should be made to have all pertinent information included on the Restoration Project Information Sheet. Below are specific guidelines for completion.

Organization: The name of the organization or agency submitting the information.

Organization Web Page: The web page of the above organization or agency.

Contact Name: The name of a person who can be contacted for additional information.

Contact Title: The title of the above individual.

Contact Address: The mailing address of the above individual.

Phone/Fax/Email: The Phone number, Fax and E-mail of the above individual.

Project Name: The common name of the project, usually a combination of location and

restoration activity, for example the Cross Bayou Mangrove Restoration.

Project Location: The location where the restoration activity will take place, for example

East Timbalier Island.

Parish & Watershed: The Parish and Watershed where the project will be completed.

Latitude/Longitude: The project location in Degrees/Minutes/Seconds or Decimal Degrees

Resource/Habitat/Service: The type of resource, habitat, and/or service that will be restored.

Restoration Result: The type of activity that will be completed as part of the restoration

Creation: Creation of a habitat, resource, or service in a area where it did not previously exist.

Rehabilitation: The reestablishment or rehabilitation of an area that once provided, but does not currently, the resource, habitat, or

service in which you are trying to restore.

Enhancement: The enhancement of an existing resource, habitat, or service. Preservation/Protection: The removal of a threat to a resource, habitat, or service.

Project Size: The size of the area where restoration activities will be completed.

Affected Area (Size): The size of the area that will be affected by the restoration activity.

Project Status: Please check the appropriate boxes concerning whether certain aspects of the project have funding from an outside

source allocated to them, and/or if certain activities have been completed. Additionally if a certain activity is not

required for completion of the project check the box "n/a" for not applicable.

Conservation Servitude: Please check the appropriate box indicating whether or not the landowner would be willing to sign a conservation

servitude. A conservation servitude or easement is a restriction landowners voluntarily place on specified uses of their property for a predesignated period of time to protect the natural resources on their property while maintaining private ownership. A conservation easement is recorded as a written legal agreement between the landowner and the "holder"

of the easement, which may be either a non-profit conservation organization or government agency.

Project Description A 1-2 paragraph description of the project and the restoration activities to be completed,

And Benefits along with information on the benefits of this project to public and environment. In addition feel free to attach other

information, maps, or diagrams concerning your project.

Project Partners: Please provide the name, contact, and involvement (equipment, matching funds, design, etc.) of other

organizations or agencies involved with the restoration activity.

LIST OF APPLICABLE LAWS AND REGULATIONS POTENTIALLY APPLICABLE UNDER NRDA RESTORATION PLANS

Law/Regulation	Scope	Responsible Agency	Compliance	Permit?			
FEDERAL							
Anadromous Fish Conservation Act, 16 USC 757	Conservation and restoration of anadromous fish resources and habitat	NMFS, USFWS, State	Project-specific coordination with responsible parties	No			
Clean Air Act (CAA), 42 USC 7401 et seq.	Prevention of degradation of air quality.	EPA, Ecology	Project-specific	No			
Clean Water Act (CWA), 33 USC 1251 et seq.; Section 404 & 301	Regulating discharge of dredge and fill material in waters of the US; protection of wetlands.	l material in US;		Yes			
Clean Water Act, Sections 401 & 402	Compliance with state water quality standards; discharges to waters of the Puyallup Tribe	Puyallup Tribe, State	Project-specific	Yes			
Comprehensive Environmental Response, Compensation and Liability Act, 42 USC 9601	Provides authorization and program framework for Superfund site remediation and restoration; requires plan development and public involvement.	NOAA, DOI, DOJ, State Ecology	tate guide plan				
Coastal Zone Management Act (CZMA), 16 USC 1451 et seq.	Compliance with CZMA for protection of coastal zone; certification by state required.	NOAA, State Ecology	Project-specific; review at state level.	Cert.			
Endangered Species Act (ESA), 16 USC 1531 et seq.	Continued existence of listed threatened and endangered species.	USFWS, NMFS	Partial compliance with RP/EIS. Project-specific consultation with USFWS also required.	No			
Fish and Wildlife Coordination Act, 16 USC 661.	Protection of fish and wildlife. Applies to federal actions only.	USFWS, NMFS Project-specific coordination with USFWS and NMFS.		No			

LIST OF APPLICABLE LAWS AND REGULATIONS POTENTIALLY APPLICABLE UNDER NRDA RESTORATION PLANS

Law/Regulation	Scope	Responsible Agency	Compliance	Permit?				
FEDERAL								
National Environmental Policy Act of 1969 (NEPA). 42 USC 4321-4370d; 40 CFR 1500-1508.	Disclosure of environmental impacts of proposed project; evaluation of alternatives. Applies to federal actions. Federal lead agency; EPA Partial compliance through RP/EIS process. Additional project-specific NEPA compliance as appropriate.		No					
National Historic Preservation Act (NHPA), 12 USC 470 et seq.	Preservation/protection of historic and pre-historic resources.	State, Tribes	Project-specific; review at state level.	No				
Rivers and Harbors Act of 1899, 33 USC 403 et seq., Section 10	Prohibits obstruction or alterations of navigable waters. Regulates construction of any structures within navigable waters of the US	Corps	Project-specific	Yes				
LOCAL								
Law/Regulation	Scope	Responsible Agency	Compliance	Permit?				
Zoning Ordinances	Restricts types of development within designated zones.	Local government	Project-specific	No				
Clearing and Grading Ordinances	Regulates clearing and grading activities	Local government	Project-specific	Yes				
Noise/Nuisance Ordinances	Restricts noise and nuisance levels	Local government	Project-specific	No				

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

[I.D. 101003D]

Proposed Information Collection; Comment Request; Natural Resource Damage Assessment Restoration Project Information Sheet

AGENCY: National Oceanic and Atmospheric Administration (NOAA). **ACTION:** Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)).

DATES: Written comments must be submitted on or before December 15, 2003.

ADDRESSES: Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW, Washington, DC 20230 (or via the Internet at dHynek@doc.gov).

FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of the information collection instrument and instructions should be directed to John Rapp, National Oceanic and Atmospheric Administration, P.O. Box 25092, Baton Rouge, LA 70894—5092 (or via the Internet at john.rapp@noaa.gov).

SUPPLEMENTARY INFORMATION:

I. Abstract

The Natural Resource Damage Assessment (NRDA) Restoration Project Information Sheet is designed to facilitate the collection of information on existing, planned, or proposed restoration projects. This information will be used by the Natural Resource Trustees to develop potential restoration alternatives for natural resource injuries and service losses requiring restoration during the restoration planning phase of the Natural Resource Damage Assessment (NRDA) process.

II. Method of Collection

Project information can be submitted to the Natural Resource Trustees by either completing the NRDA Restoration Project Information Sheet or submitting project information directly to the Natural Resource Trustees without the form. The NRDA Restoration Project Information Sheet will be made available to the general public on the Internet or by requesting a hard copy or digital copy from the Natural Resource Trustees. All project information submitted to the Natural Resource Trustees with or without the NRDA Restoration Project Information Sheet will be compiled and considered for potential implementation.

III. Data

OMB Number: None. Form Number: None.

Type of Review: Regular submission.

Affected Public: Individuals or households; businesses or other forprofit organizations; not-for-profit institutions; farms; Federal government; and State, Local, or Tribal government.

Estimated Number of Respondents: 165.

Estimated Time Per Response: 20 minutes.

Estimated Total Annual Burden Hours: 55.

Estimated Total Annual Cost to Public: \$65.

IV. Request for Comments

Comments are invited on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: October 8, 2003.

Gwellnar Banks,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 03-26203 Filed 10-15-03; 8:45 am]

BILLING CODE 3510-22-S

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

[I.D. 101003E]

Proposed Information Collection; Comment Request; NOAA's Teacher-At-Sea Program

AGENCY: National Oceanic and Atmospheric Administration (NOAA). **ACTION:** Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104–13 (44 U.S.C. 3506(c)(2)(A)).

DATES: Written comments must be submitted on or before December 15, 2003.

ADDRESSES: Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW, Washington, DC 20230 (or via the Internet at dHynek@doc.gov).

FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of the information collection instrument and instructions should be directed to Jennifer Hammond at 1315 East West Highway, Rm 12746, Silver Spring, MD 20910; at 301–713–3418, ext. 138; or at <code>jennifer.hammond@noaa.gov</code>.

SUPPLEMENTARY INFORMATION:

I. Abstract

The Teacher-At-Sea Program provides educators with the opportunity to participate in research projects aboard NOAA vessels and other vessels that conduct NOAA Research. The respondents are educators who provide information about themselves and their teaching situation. They also submit a follow-up report with ideas for classroom applications. Recommendations are also required.

II. Method of Collection

Application forms must be submitted. On-line forms can be filled-in, printed, and mailed. Persons with full Adobe Acrobat software can save the on-line form and submit it electronically.

III. Data

OMB Number: 0648-0283.